

THE EDGE

Extended **D**evelopment for **G**raduation and **E**mployment | College and Career Technical Education

Employers -

It's my pleasure to share with you some quick information about our **EDGE** internship program. These are exciting, safe opportunities for your students. Below are some key points to help you understand how our program works. Please, let me know if you have any questions.

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Internship Coordinator, 360.604.4168

➤ EMPLOYER TIME COMMITMENT

- Internships requires a 90 hour time commitment per semester from employers and students which take place after school, students are responsible for tracking their time.
- To sufficiently meet the 90 hour requirement hours are typically from 3 – 5 p.m. or from 7:00 a.m. to 10 a.m. with a maximum 10 hours a week during typical semester/school year. Summer hours may vary.
- Summer internships can take place anytime during the day, from 8 a.m. – 5 p.m.
- On site learning objectives are designed with a business mentor and school staff. These can include presentations, projects and duties.
- Students do not replace the work that a normal employee is expected to accomplish, works with mentor directly.
- Internships do not guarantee employment upon completion.
- Please note, **ALL DISTRICT PAPERWORK MUST BE SIGNED BY STUDENT, PARENT, EDGE WSL COORDINATOR, and EMPLOYER PRIOR TO, OR ON STUDENTS START DATE.**

➤ GENERAL OVERVIEW

- The **EDGE** is our College, Career and Technical Education Work Site Learning program. **EDGE** stands for **E**xtended **D**evelopment for **G**raduation and **E**mployment.
- Students who are enrolled in, or have completed a CTE class are eligible to apply.
- Internships are available to juniors and seniors. Seniors are not eligible for internships upon graduation.
- Sophomores may apply to a summer internship prior to starting their junior year, based on qualifications, and reliable transportation.
- Recruitment takes place at the beginning of each semester.
- Students must submit all application materials in their career center before the posting deadline.
- Selection is a very competitive process, completed through employer interviews.
- **EDGE** internships include a mandatory instructional component administered by a Career Guidance counselor at the student's respective high school.
- Students are compensated with high school credit and may earn up to a .5 credit for their transcript.

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